

**MINUTES  
PUBLIC BUILDING COMMISSION  
TUESDAY, SEPTEMBER 13, 2011, 1:30 P.M.  
CONFERENCE ROOM 113  
COUNTY CITY BUILDING**

**PRESENT:** Jonathan Cook, Eugene Carroll, Linda Wilson, Jane Raybould

**ABSENT:** Larry Hudkins

**OTHERS PRESENT:** Don Killeen, Rod Confer, Mike Lee, Bob Walla, Liz Shea-McCoy, Troy Hawk, Minette Genuchi, Milo Mumgaard, and Jeanne Sayers

The meeting of the Public Building Commission was called to order by Vice Chairperson Linda Wilson and the location of the Nebraska Open Meetings Act was announced.

Carroll moved and Raybould seconded a motion to approve the minutes from the August 9, 2011 meeting. The motion passed.

Liz Shea-McCoy and Troy Hawk reported to the Commission regarding the Art Display Project in the Hall of Justice corridors of 3<sup>rd</sup> floor. A slight mis-communication has resulted in a delay of initiating the Project. Two issues of the policy, which speak to reception by artist and sale of art work, are of concern. These issues can be waived and/or re-worded and the project can be held at an alternate location. Alternate sites will be investigated and status will continue to be provided.

Milo Mumgaard reported that federal stimulus funds for renewable energy projects are available and there are several energy programs already in progress. A solar system installation at the 27<sup>th</sup> & Holdrege Police Station is being requested which would require an interlocal agreement since the building is owned by the City but managed/maintained by the Public Building Commission. There would be no cost involved for the Commission. Carroll moved to move forward with the interlocal agreement and Raybould seconded. The motion passed.

Raybould moved to approve the General Vouchers for August 2011. Carroll seconded and the motion passed.

Minette Genuchi, County Board Administrative Aide, reported that the 2011 Combined Charitable Campaign begins October 5<sup>th</sup> and runs through November 4<sup>th</sup>. As coordinator for the County an Agency Fair on the first floor of the County City Building on October 11<sup>th</sup> from 10a.m. to 2:00 p.m. is requested. This would allow individuals to recognize services which are provided by the various charitable agencies. Raybould moved to allow the Agency Fair which was seconded by Cook. The motion passed unanimously.

Request from Juvenile Court for portions of 3<sup>rd</sup> and 4<sup>th</sup> floor of the Justice & Law Enforcement Center to participate in a nationwide Adoption Day Program on Saturday, November 19, 2011. Carroll moved approval of the request which was seconded by Cook. The motion passed.

Carroll moved to approve the following Contracts/Amendment Agreements: Hernandez Painting, Miscellaneous Painting Services; Progressive Electric and Innovative Electrical Technologies, Inc., Electrical Services; Waste Connections of Nebraska, Waste Hauling. Cook seconded the motion which passed

unanimously.

A proposal from O'Keefe Elevator Company, Inc. to furnish and install four (4) new selector guides for the elevator at Court House Plaza. This is a maintenance item which needs attention and repair. Carroll moved to approve the proposal subject to review of terms and conditions by the law department. Raybould seconded and the motion passed.

Constellation NewEnergy is offering fixed price or capped index rates for gas charges in connection with Black Hills. An RFP is currently out for programs. This offer will be held until results are submitted to Purchasing.

Engineering Technologies Inc. has recommended a contract be awarded to Dickey & Burham, Inc. for \$20,500 for the PBC Records Management Exiting Upgrades Project. This exit upgrade is necessary per inspection of Fire Inspectors for building exiting capabilities. Carroll moved to approve the bid from Dickey & Burham, Inc. which was seconded by Cook. The motion passed.

A County energy grant with stimulus funds are providing LED lighting to the north garage, the County City garage and Corrections garage. Replacement of fixtures and bulbs will begin following approval of the bids by the County Board. A typical return of investment is anticipated at 3 and ½ years.

A portable projector and screen has been anonymously donated for use in the Mayor's Conference Room and Conference Room 303, both within the County City Building.

The next meeting of the Commission is tentatively set for October 11, 2011.

Report From Administrative Staff: A request to the County Board for Minette Genuchi to act as the Volunteer Supervisor to the volunteers at the Information Desk in the County City Building. Jane Raybould has offered to make the request in behalf of the Public Building Commission. The request for discussion regarding a healthier vending choice has yet to happen with the vending machine provider.

At 2:26 p.m. Cook moved and Carroll seconded to enter into Executive Session to protect public interest in order to discuss real-estate acquisition. The motion passed. Adjournment of Executive Session occurred at 2:37 p.m.

With no further business, Raybould moved to adjourn the meeting which was seconded by Cook. The vote carried unanimously.